Assessment record

Resubmission/ Retake

Learner name		**Assessor**	
Deadline		**Submitted**	
Resubmission or Retake	Note: Retake grades are capped at Pass.		

Resubmission authorisation by Lead Internal Verifier

All resubmissions must be authorised by the **Lead Internal Verifier**. Only **one** resubmission is possible per assignment, providing:

- The learner has met initial deadlines set in the assignment or has met an agreed deadline extension.
- The tutor considers that the learner will be able to provide improved evidence without further guidance.
- Evidence submitted for assessment has been authenticated and accompanied by a signed and dated declaration of authenticity by the learner.

Resubmission evidence **must** be submitted within 15 working days of learners receiving assessment feedback which must be within a timely period of the assessment taking place.

LIV signature		**Date**	

Programme Title (delete as appropriate)		
BTEC International Level 3 360 Subsidiary Diploma in Art and Design BTEC International Level 3 540 Foundation Diploma in Art and Design BTEC International Level 3 720 Diploma in Art and Design BTEC International Level 3 1080 Extended Diploma in Art and Design BTEC International Level 3 360 Subsidiary Diploma in Creative Media BTEC International Level 3 540 Foundation Diploma in Creative Media BTEC International Level 3 720 Diploma in Creative Media BTEC International Level 3 1080 Extended Diploma in Creative Media	**Assessment Unit** (delete as appropriate)	A1: Skills Development A2: Responding to a Brief A3: Creative Project B1: Personal Progression B2: Personal Investigation B3: Creative Industry Response B4: Extended Creative Industry Response

Criteria (delete as appropriate)	**Grade achieved**	**Points Achieved**	**Assessment comments**
AC1: Informing Ideas			
AC2: Problem Solving			
AC3: Technical Skill			
AC4: Professional Practice			
AC5: Communication			

General comments

Learner Declaration - I certify that the evidence submitted		**Learner**	

PLEASE NOTE: When submitting evidence for assessment, each learner must sign a declaration confirming that the work is their own. You may use this form, a separate learner authenticity declaration, an electronic platform or incorporate a learner declaration into an Assignment Brief front sheet.

for this assignment is my own. I have clearly referenced any sources used in the work. I understand that false declaration is a form of malpractice.	**signature**	
	Date	
Assessor declaration - I certify that to the best of my knowledge the evidence submitted for this assignment is the learner's own. The learner has clearly referenced any sources used in the work. I understand that false declaration is a form of malpractice.	**Assessor signature**	
	Date	

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